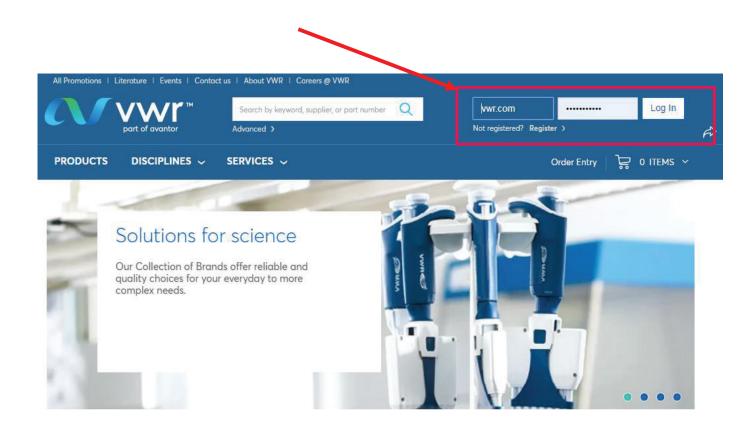


# Choosing a source of credit

Your online vwr purchase website **Go to www.vwr.com** 

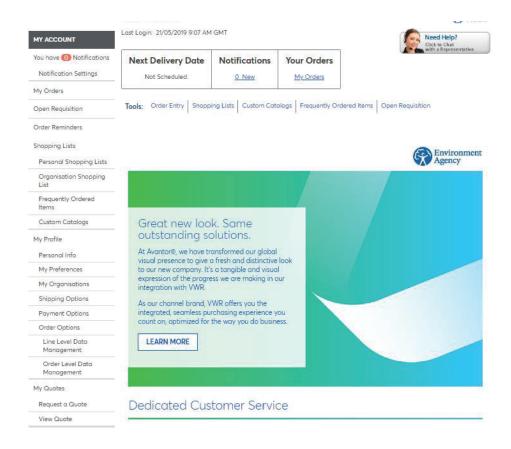
1 Quick access or login/register





### 2 Choice of credit source

Depending on the structure of your customer account, you can select your credit source on the home page in the drop-down menu



Click on the drop-down menu and then on the 'Update' button

Your Current Organisation: Training Demo Account

Switch to a different organisation

-- Select your organisation -- 🔻

Update

If the desired credit source is not here, see the next step



## 3 Choice of billing address

Depending on the structure of your customer account, you can select your billing account

My order - after validating your shopping cart, go to 'Choose your billed account'

If the address is not present, contact us at +353 (0) 188 22 222

# **Shipping Options**

Store your shipping information and default settings below. When you proceed to the checkout page, your stored information will be available.



Your Current Organisation:

Training Demo Account

Switch to a different organisation

Preferred Shipping Account Number:

Change shipping address for this site visit

Shipping Account Number: 50002658

Nickname:

VWR WEB SYSTEM - TEST ADDRESS

- \*\* ORDERS RAISED ON THIS ACCOUNT \*\*
- \*\* ARE FOR TEST PURPOSES ONLY \*\*
- " PLEASE DO NOT DELIVER "

TEST STREET

TEST CITY, BH15 1TD

GB

#### **Alternate Shipping Account Numbers:**

If you have stored alternate shipping account numbers, they will be listed here. Using the radio buttons, you will be able to designate one of the alternates as your preferred shipping account number. Your preferred shipping account number will always be listed at the top of this page and will appear first on checkout. Use the check box to delete alternate shipping account numbers you no longer wish to use.

# Finalising your order

Check the order information

Important! A purchase order number and/or service code may be required

Please follow the format of the running service code because it is required for billing

For any information concerning the use of the online shopping site, contact your E-commerce department on +353 (0) 1 88 22 222 or by email: sales.ie@vwr.com